



Tacoma Civil Service Board
Meeting Minutes

Date and Time: February 1, 2024, at 5:00 PM
Location: Council Chambers
Chair: Eric Hansen
Coordinator: Wendy Hobson

Call to Order:

Chair Hansen called the meeting to order at 5:00PM.

Roll Call: Chair Hansen and Board Members Klein, Sexton, and Ballentine were present. Vice Chair Wick was excused. City Attorney Martha Lantz was also present.

Chair Hansen: Introduced Board Member Ballentine and asks that the other members of the Board introduce themselves.

Approval of January,4 2024 minutes:

Board Member Sexton motioned to approve minutes; Board Member Klein seconds the motion.

VOICE VOTE: 4 AYES, 0 NAYS, ABS. THE MINUTES OF JANUARY 4, 2024, WERE APPROVED.

Communication for Information:

Chair Hansen: Stated that the Board will hold a study session on the topic of classified and unclassified service after the meeting.

Human Resources Director Report and Requests:

Human Resources Director Fritz: Introduced herself and informed the Board they will be hearing the first waiver of residency request since the elimination of the blanket waiver. She reviewed some data on how many non-Tacoma residents were hired in the past and based on those the need for weekly meeting via zoom. She went over changes in the City Council. Director Fritz informed the Board that the Charter Review Committee information including agenda, minutes and recordings of their meetings are available on the city website under City Charter Review. Director Fritz moves on to introduce Kat Flores Human Resources Analyst to request an extension for temporary appointment for Natalie Sanders, Human Resources Assistant.

Kat Flores: Requested Natalie Sanders be extended to fill in for extended leave for two employees. Wendy Hobson also speaks on her behalf.

A VOICE VOTE WAS TAKEN: 4 AYES, 0 NAYS, 0 ABS. THE MOTION PASSED

Kat Flores: Informed the Board she is stepping in for Jessica Madrigal HR Analyst for the IT department. Kat Flores lets the Board know that Mr. Long has been with the City for over 30 years. She further explains that his duties have expanded to more than this job position describes. She introduced Mary Kay Larson to speak for Andrew.

Mary Kay Larson: Explained that Mr. Longs contributions are valuable and requests that his waiver be granted.

Board Member Sexton: Moved to grant the request for reclassification for Andrew Long to IT Senior Technical.

Board Member Klein: Second

A VOICE VOTE WAS TAKEN: 4 AYES, 0 NAYS, 0 ABS. THE MOTION PASSED

Human Resource Director Fritz: Introduced Marie Angel, HR Analyst, for residency requirement waiver for Craig Rideout.

Marie Angel: Provided a summary of Craig Rideout's background and Education. She then introduced Shane Pettit Asst. Division Manager for Environmental Services to speak on the applicant's behalf. He explained that the position is hard to fill as it is technical and hazardous, and the private sector also hires for these positions.

Board Member Sexton: Moves to approve the waiver for residency.

Board Member Ballentine: Second

A VOICE VOTE WAS TAKEN: 4 AYES, 0 NAYS, 0 ABS. THE MOTION PASSED

Chair Hansen: Recognizes former board member Amy Heller.

The other members of the Board speak to her contributions.

Board Member Sexton: Moves to adjourn

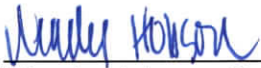
Board Member Ballentine: Second

Meeting adjourned:

ATTEST:



Eric Hansen, Chair



Wendy Hobson, Coordinator